

## **Hamilton Township Trustee Meeting**

### **August 20, 2025**

Trustee Board Chairman, Joe Rozzi, called the meeting to order at 6:00 PM. Mr. Rozzi and Mr. Sousa were present.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes

The Pledge of Allegiance was recited by all.

A motion was made by Mr. Rozzi, with a second by Mr. Sousa, to approve the clerk's journal as the Official Meeting Minutes of August 6, 2025, Trustee Meeting.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

A motion was made by Mr. Rozzi, with a second by Mr. Sousa, to approve the bills as presented before the Board.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes

#### **Guest Speaker-** Hazard Mitigation Plan, Warren County Emergency Management Agency

Sydney Renner, with Warren County Emergency Management, addressed the Board regarding the 5-Year Plan and expressed hope that the Board would approve the resolution at tonight's meeting. Mr. Rozzi and Mr. Sousa stated they had no questions and thanked Ms. Renner and her team for the detailed information provided in the 5-Year Plan packet. Ms. Renner, in turn, thanked the Board and township departments for their participation in the questionnaires and surveys.

#### **Public Comments**

Mr. Rozzi opened the floor for public comments at 6:03 PM.

Paul Sisk addressed the Board to raise awareness regarding the Article V Convention of States and the proposed amendments. These include establishing term limits for Congress and federal officials, requiring fiscal responsibility through a balanced budget, and limiting the jurisdictional powers of the federal government. He proposed arranging a face-to-face discussion with District 55 State Representative Michelle Teska to review these three proposed amendments and to also bring attention to HJR2.

With no further comments, Mr. Rozzi closed the public comment portion at 6:11 PM.

### **New Business**

#### **Resolution No. Resolution 25-0820A – Declaring 1076 Oak Forest a Nuisance Property**

Mr. Rozzi made a motion with a second from Mr. Sousa to approve Resolution 25-0820A, authorizing the removal of vegetation, garbage, refuse and other debris at 1076 Oak Forest Drive, Parcel 1730354029, in Hamilton Township, declaring a nuisance and declaring an emergency.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

#### **Resolution No. 25-0820B – Authorizing Private Sale of Unneeded and Unfit-For-Use Property**

A motion was made by Mr. Rozzi, with a second by Mr. Sousa, to approve Resolution 25-0820B, a resolution authorizing private sale of unneeded and unfit-for-use property in the Police Department.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

#### **Resolution No. Resolution 25-0806C- Adopting the Warren County Multi-jurisdictional Hazard Mitigation 5-Year Plan Update**

Mr. Rozzi made a motion with a second from Mr. Sousa to approve Resolution 25-0820C, a resolution adopting the Warren County Multi-jurisdictional Hazard Mitigation 5-Year Plan Update.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes

#### **Motion – Amend the Hamilton Township Roster as Presented**

Mr. Rozzi made a motion with a second from Mr. Sousa to approve the amendment of the Hamilton Township roster as presented.

Roll call as follows:	Mark Sousa	Yes
	Joe Rozzi	Yes

#### **Motion- Revision to the Township Personnel Policy Manual, Section 6.07**

Mr. Rozzi made a motion with a second from Mr. Sousa to approve a revision to the Township Personnel Policy Manual, Section 6.07 Military Leave as presented, effective 08/20/2025.

Roll call as follows:    Mark Sousa                      Yes  
                                 Joe Rozzi                      Yes

### **Motion- Revision to the Township Personnel Policy Manual, Section 7.02**

Mr. Rozzi made a motion with a second from Mr. Sousa approve a revision to the Township Personnel Policy Manual, Section 7.02 Use of Vehicles as presented, effective 08/20/2025.

Roll call as follows:    Mark Sousa                      Yes  
                                 Joe Rozzi                      Yes

### **Public Comments**

Mr. Rozzi opened the floor to public comments at 6:16PM.

Rusty Holman noted that the Northview Property PUD, approved in 1997, came as a surprise to the Board since the developer is now moving forward nearly 30 years later. He questioned how many other properties in the township may be in a similar situation. Mr. Rozzi, Mr. Sousa and Administrator Wright agreed that such properties should be identified to better prepare for future cases like Northview.

Mr. Rozzi closed the floor to public comments at 6:21PM

### **Fiscal Report**

Mrs. Leah Elliott provided the July Fiscal Report with the following updates:  
As of the end of July, which is 58% through the year, the final appropriations/expense budget was \$18 million, with expenditures totaling over \$9.6 million, or 53%. The Public Works Fund shows revenue collected at 89.1% year to date; however, this is elevated due to the new building payment received. The true percentage collected is 57.4%.

Mr. Sousa noted that Mr. Wright has received the TIF presentation for the Kroger property. Mr. Wright requires clarification on certain data and will provide that information to Ms. Elliott.

### **Administrator's Report** Mr. Wright reported:

#### County Road Projects

- Nunner Road between OH-48 and West Road will close Thursday, August 28 (weather permitting) for paving. Work scheduled to avoid school/work commutes. Managed by Warren County Water and Sewer (513-695-1377).

- Stephens Road will close between Hargus Drive and Village Green Parkway for about 12 weeks for a bridge replacement project by JTM Smith Construction under the Warren County Engineer's Office. Updates will be shared on social media.

#### Recreation Updates

- Mounts Park Stream Restoration: meeting Friday to review bid timeline; awaiting USACE permit.
- Veterans Fish n' Float: September 12 at Mounts Park. Free event for 50 veterans/active service members and a guest. Fishing, kayaking, lunch, gear, fishing license, shirt, and rod/reel included.
- Movie in the Park: August 22 at Testerman Park. Games at 7 pm, Little Giants at 8:30 pm. Concessions, Krimmer's Pizza (cash only), and free popcorn from Regal Cinemas.

#### Police Department

- Records Clerk Amy Scheeler recognized nationally by the Defense Counter Intelligence Agency for background check efficiency.
- Mock accreditation by Ohio Office of Criminal Justice Services produced very positive results. HTPD on track to be among the first 25 agencies in Ohio to achieve full accreditation this year.

#### Fire Department

- Progress continues on replacement vehicles: ladder truck, pumper truck, and re-chassis of an ambulance.

#### **Trustee Comments**

Mr. Rozzi reported attending the Cardboard Boat Regatta and thanked staff and volunteers for assisting the Chamber with the event. He gave a special thank you to Kathy and Richard Oeder for hosting the event on their property and for their involvement. Mr. Sousa extended Labor Day well wishes to the community.

#### **Adjourn-**

Mr. Rozzi made a motion with a second from Mr. Sousa to adjourn at 6:34 p.m.

Roll call as follows:	Joe Rozzi	Yes
	Mark Sousa	Yes